

**ATMI Business Meeting Agenda**  
**Saturday, November 6, 2004**  
**San Francisco, CA**  
**5:00 PM**

- 1) Approve Minutes from Miami  
Minutes will be approved by email.
- 2) President Lipscomb thanked conference chair, Floyd Richmond for his efforts.
- 3) Conference report was given by Floyd Richmond. A thank you was given to the presenters and to the Conference Committee. The officers of ATMI were also thanked. Apple and Soundtree were very helpful. The conference was held in two rooms this year with 70 presenters as opposed to 40 last year. The quality of the presentations was good. Members were encouraged to attend Sunday sessions. Tear down is at noon if there were any volunteers.
- 4) Program Chair for 2005 will be Charles Menoche
  - a) Quebec City, Quebec; Nov. 3-6, 2005
  - b) "Outstanding Presentation" awards
    - i) best student presentation (\$250)
    - conference-wide award (\$100)

Outstanding Presentation awards for student and faculty. This will be continued next year—new process. No details were given.

Winners (added from the website): Beginning with the 2004 meeting, ATMI awarded cash prizes to outstanding presentations in two categories: Best Student Presentation and Best Conference-Wide Presentation. The awards for the conference in 2004 were presented to Laurie Daigle (Centenary College of Louisiana) for Best Student Presentation and to Raymond Riley (Alma College) for Best Conference-Wide Presentation.

- 5) Treasurer's Report was given by Sam Reese. Membership is stable and the bank account is in good shape. Membership today is closer to 178. We're consistently taking in a little more money than we're spending. Conference will cost a bit more due to wireless access. He thought that the CMS membership services are well worth the expense.

President Lipscomb thanked Sam Reese for his service to the organization as he steps down at the end of the year.

- 6) Report and Demo on ATMI website (Bill Clemmons)  
Bill Clemmons updated the group on the renovated ATMI website for which he has been largely responsible. The technology directory is now on the web with a search engine. Charles Menoche will continue to update the directory. Content will be added as it is developed.
  - \*NEW Domain name atmionline.org
  - \*Server is in Bill's office
  - \*Content will be upgraded
  - \*1000 pages of the directory were entered field by field with search capabilities
  - \*usernames are email addresses and the password will be sent via email

President Lipscomb discussed further plans for the site, including aesthetics and content. He will approach members to help with the updating needs. Table of contents will be on the public space, with the searchable directory contents behind a password.

#### 7) Election Results: Vice President & Treasurer

Rocky Reuter was re-elected as VP and Richard Repp was elected Treasurer.

- a) The election process using the Internet was discussed. Consensus was that the process worked well and that we should use it again next year.
- b) We are now on schedule according to the Bylaws changes of 2002
  - i) New officers assume their elected office in January
  - ii) Next year's elections: President & Secretary
- c) Request for nominations will be made via email & the ATMI listserv

Perhaps the email information for the voting should be timed so that it doesn't interfere with other emails re: the conference.

#### 8) Discussion of ATMI Plenary Speaker for next year

Discussion about the plenary speaker was held suggesting names such as Bob Moog, Seymore Pappert. Lipscomb asked for suggestions via email in the next week.

### **New Business**

An eJournal has been suggested and Mark Lochstampfor as publications manager gave some insights into the needs and issues related to that. He will ask several people to help with reviewing. This journal will be web-based and therefore take advantage of that technology. The keynote speech and outstanding presentations will be included.

Last year we also talked about SIGs with Rocky Reuter leading the organization of those. Rocky gave a short report on possible topics of interest. Next year we will put aside a special time for those during the conference, with facilitators of interest groups being appointed by Rocky. Bill Bauer suggested a web presence with these groups as well. He will broadcast a message for input on which groups to create and also members were encouraged to facilitate.

The question of dues was discussed:

What do we get for our \$40 ATMI dues?

Conference and technology directory were the main draws.

Sam Reese reiterated that the conference has been critical and plenty.

Peter Webster suggested commissioning software. Perhaps a call for proposals?

Charles Menoche suggested we be a central repository of software tools presented at conferences.

Dan Hosken suggested conference online proceedings on the web would be great. Fred Rees

reinforced what Dan Hosken said. Dan suggested that it be part of the proposal.

David Williams cautioned that proceedings can be an editing problem.

Mark Lochstampfor said that in past calls for papers for proceedings went unanswered.

With a reminder of the annual dinner to follow, there was no further business. Meeting adjourned.

