

ATMI Business Meeting
Saturday, November 5, 2005
Holiday Inn Select: Quebec City, Quebec
5:00 p.m.

- 1) Minutes from Miami and San Francisco were sent out to the membership for changes and corrections prior to the meeting. They were formally approved at the meeting. This procedure will continue into the future.
- 2) President Scott Lipscomb thanked Charles Menoche for his work as Program Chair.
- 3) Conference program report was presented by Charles Menoche.

Charles thanked the conference committee for their service, Rocky Reuter, Cynthia McGregor, David Williams, Dan Hosken, and Floyd Richmond. He also thanked Scott Lipscomb for his leadership and Lee Whitmore with Soundtree. The challenges of working with Canadian Apple and Korg were overcome with lots of communication. Power outages notwithstanding, he expressed that the conference was a success. Menoche thanked everyone for the opportunity to serve and asked for feedback via email.

Best Presentation (\$100) and Best Student Presentation (\$250) will be handled by nominations and the conference committee and executive board will determine the winners by general consensus. (No awards were given in 2005 due to procedural issues).

Next year's conference information:

Place: San Antonio, Texas

Date: September 13-17, 2006

CMS Program call: January 6, 2006

ATMI Program call: Call-December 6; Due- February 15

Program Chair: Cynthia McGregor

Other discussion topics related to the conference:

a) SIGs and a SIG chair

It was suggested that the Program chair would serve as chair for SIGs the following year. Rocky Reuter will send out a call for interest in SIGs for 2006 conference, with time reserved in conference program for meeting times. Further discussion may be held at next year's meeting.

b) Room size and ATMI representative in CMS technology committee

Dave Williams invited the ATMI president to be a member of the technology committee. ATMI hopes to have more input on the facilities. Standing room only was nice, but larger space would be better.

c) Memberships and presenting

CMS members can attend sessions, but all presenters must be members. Please be sure to register for the conference. We are at 100% of registration this year. Thanks to all.

d) Paper programs

Are the paper programs valuable, necessary? Should they be free or not? How should they be distributed? Lively discussion followed these initial questions. In the end, it was decided that

content is what is important. The looks are not so important, so a .pdf file in advance online would suit the purpose well. People can download their own to bring with them. Charles Menoche reminded everyone that there are still programs left to be picked up.

(4) Election results—Scott Lipscomb and Sara Hagen were re-elected as President and Secretary for two-year terms. Next year the election will be for Vice President and Treasurer.

The President and VP will alternate the call, with the President issuing the call next year; that way, no one who is up for election will have the responsibility of issuing and managing the online vote.

5) Treasurer's Report (Richard Repp)

Richard thanked Sam Reese and complimented him on his transition. There are really two jobs: Balancing the books and recruitment/tracking membership. We're down about 10% in membership. He reminded the group that conference participation is contingent upon membership.

a) Discussion was held regarding what membership benefits are offered: conference, web site, collegiality, and directory.

b) Held an informal poll with a show of hands for members of TIME (8) and CMS (18), MENC (6), and SEAMUS, SMT with a few each. Pi Kappa Lambda will also have a conference with CMS/ATMI every other year from now on, so there will be new potential audiences.

c) Downward financial trend suggests that ATMI may need to raise dues. We've had a deficit for two years; but the executive team has some thoughts on building. After review, the team feels that there is no fat in the budget and that the expenses are justified.

d) Richard will work with CMS to register at conference. It may be possible to pay dues at the registration desk, completing with a credit card. There was some discussion about limiting it to Visa/Mastercard due to the expense of accepting other cards.

6) Directory Report (Charles Menoche)

a) The directory is going behind the membership password on the website.

b) Plans are to bridge to TI:ME with technology directory.

7) Web redesign task report (Scott Lipscomb)

Much discussion was held on the website and what content should be included. The members-only area needs to contain content worthy of paying dues. Categories are now nebulous and it's become a very large project.

Is this a project worth taking on?

Ann Blombach—this is why people joined. If it's good enough content it would improve membership. Value-added things include reviews and a shift of content.

Lynn Purse—the loops handout was a great resource, but the comparative look at things and applications to education are what are valuable.

Rocky Reuter—we need experts to step forward to do the grunt work and it has to be a team effort.

Lynn Purse—is it something that we can do as a part of the conference? We won't cover all the bases, but it's a good start for sharing.

Judith Bowman-- writing review guidelines for submitting these and multiple reviews should be encouraged.

Scott Lipscomb--all reviews should be filtered through the editor. Handouts could be required in pdf format to place in password protection.

Susan Piagentini—add lesson plans.

Peter Webster—kill the courseware directory—replace with reviews, handouts, small guiding committee who could solicit articles.

Current list of categories in the directory was displayed with the challenge to reduce it to a reasonable and usable list. Subgroupings are there also, like CAI jazz.

Integration of TI:ME Technology Guide (reciprocal agreement) with lots of interaction was presented. Lipscomb described the guide. ATMI can use the text of the guide and they can update from our site for an excellent partnership.

Reviews of software/hardware likely to be of most benefit: include commercial products, as well as shareware and freeware. Legacy information will be the old database and a new database will be created from here with a new structure. The new database will be a repository of software tools, lesson plans, tutorials, how-to past newsletters, technology directories, etc.

Perennial items are peer-reviewed ejournal and conference proceedings. TDML is no longer held and placed online, JTML is still in paper-form, so there's a niche.

Proceedings are requested, but no one sends them in. Peter Webster suggested that materials suitable for the proceedings could be a condition of acceptance. If there is a paper, a review committee could be formed to review it. Powerpoints and abstracts would be easy and expect a call for these following the conference. Perhaps have a computer at the conference in which to deposit these digital materials.

Mark Lochstampfor, publications manager has agreed to edit a regular eNewsletter. He is in need of an associate editor. The primary role of the associate editor is to get the resources and content. Everyone was encouraged to submit things. Examples of content:

mini-presentation, software reviews, shareware of the month, lesson plans, something that you get for being a member!

8) New business

a) Discussion of plenary speaker for next year was held. The official call will go out in the next two weeks. Suggestions: Dave Pogue with Finale; Seymore Pappert, Negrofonte, Max Matthews, Don Buchla.

b) Discussion of discount rate for ATMI/TI:ME membership to encourage cross-societal participation. Does it make sense to encourage a joint membership?

Ann Blombach supported that enthusiastically—it makes sense.

Peter Webster—CMS/ATMI should also be pursued with a reduced rate for both.

Rocky Reuter--There are issues such as rollover dues payment vs. calendar year.

No decision was made.

c) Historian position

Ann Blombach, Dave Williams, and Mike Arenson will work with Scott Lipscomb to create a documentary for the website based on the history presentation. Scott would like to appoint someone to manage, scan, and collect ATMI historical documents. No motion, just do it. Dave Williams would be a good choice.

Ann Blombach—10 years ago Ann sent her files to someone, but she can't remember and Chuck Boody swears it wasn't him!

d) Scott Lipscomb moved that ATMI adopt a plan to merge Ohio ATMI with Montana ATMI. Mark Lochstampfor seconded the motion. Peter Webster was asked about the cost. He stated that it was "Nothing. Just a move on paper. No concerns." The motion passed unanimously.

Charles Menoche gave a quick reminder for Sunday morning sessions. The Fred Hofstetter "memorial" dinner is a long walk so ATMI will get you there by cab, but everyone is on their own to get home. Meet in the lobby at 6:15 p.m.

Meeting adjourned at 5:45.

Respectfully submitted,
Sara Hagen, Secretary