

**ATMI Minutes**  
**Saturday, October 4, 2003**  
**Miami, Florida**  
**5:00 PM**

- 1) Minutes from Kansas City approved as published.
- 2) Thanks to Mark Lochstampfor for work as Program Chair and to Rocky Reuter for coordinating activities.
- 3) Conference program report (Mark Lochstampfor)
  - a) Thanks to Rocky Reuter for coordinating activities & to Frank Clark for equipment & assistance.
  - b) "Firsts" for 2003 included:
    - i) Providing different amounts of time on the proposal form; scheduling had to accommodate this variety
    - ii) First evening panel; well attended, lots of interaction
  - c) No proposals for concerts this year
  - d) For 2004: need 1 1/2 hours for lunch
- 4) Program Chair for 2004: Floyd Richmond
  - a) November 4-7, 2004; San Francisco, CA
    - i) Proposals due March 31, 2004
  - b) "Outstanding Presentation" awards
    - i) Conference-wide & student presentations included
    - ii) Approved in 2001, under discussion 2002. Award will begin next year (2004).
      - (1) Pres. Lipscomb asked the 2004 Program Committee to determine the selection process. Awards will be promoted on the newly designed website & on the ATMI listserv.
      - (2) A ballot would be sent to the membership within a week following the conference; one week to vote in advisory capacity to Program Committee.
    - iii) Best student presentation award: \$250 toward the travel fee. Pres. Lipscomb hoped to make ATMI more relevant for students & so attract more student presentations (5 – 10); asked members to encourage students to submit proposals.
      - (1) Primary criterion for student proposals: must clearly be a student. TAs OK, but holders of faculty appointments (adjunct, lecturer, instructor) are not eligible for this category.
    - iv) Conference-wide award: \$100
- 5) Treasurer's Report (Sam Reese)
  - a) Treas. Reese distributed copies of the Treasurer's Report, requested that members take care of paying current dues if they know they have not yet been paid. Pointed out some noteworthy items including: healthy balance, with income & expenses balanced out for this year. A few new expenses this year due to CMS

- automation costs (\$4 of the \$40 ATMI dues toward processing & email reminders).
- b) Current balance \$19,677.21 as of 8/31/03
  - c) Current membership: 157
- 6) Directory Report (Mark Lochstampfor for Barbara Murphy)
- a) Thanks to Barbara Murphy for work on the Directory.
  - b) Progress is being made with the Directory online but not yet password-protected. Goal is a searchable database, but on hold until completion of website redesign. David Hainsworth volunteered database assistance.
  - c) Pres. Lipscomb requested interested volunteers for participation in the Directory effort.
- 7) Web Redesign Task Force (WRTF) Report
- a) Pres. Lipscomb outlined status of current site, e.g., contains outdated links, doesn't reflect who & what ATMI is now. Goals are to update both content & design of the site.
    - i) Recommended change in Internet Manager position (appointed by President) to ATMI Publications Manager (Mark Lochstampfor ) + a Web Manager to be appointed. Opened the floor for discussion, changes approved by the members present.
    - ii) The WRTF includes Bill Clemmons (Chair), Charles Menoche, Mark Lochstampfor, Sara Hagen, Rocky Reuter, Steven Estrella, and Peter Webster. Pres. Lipscomb noted ATMI has funds in the account to purchase a server, & presented some content & design ideas that emerged from a meeting of the WRTF.
  - b) Comments & suggestions from members included:
    - i) Create a database to locate people doing similar research (S. Hagen)
    - ii) Improve accessibility of conference information, confusing setup this year (B. Fischer)
    - iii) Questions about a how-to section vs. same type of discussion on listserv: focus this activity within the listserv (B. Fischer); how-to's with new programs makes sense for the website (M. Arlin); lists on the web easier to file & search, vs. storage in one's email; suggested blogs to post information easily (J. Lamar)
    - iv) See Educause site as good model for proposal forms, easy to use (L. Purse)
  - c) Pres. Lipscomb acknowledged many good ideas, presented reminder of goals – new site, then add new ideas. Requested members email ideas to him.
- 8) Election Results (Judith Bowman)
- a) Online elections for President & Secretary completed, we are now on schedule according to the Bylaws changes of 2002 (elections for Pres. & Sec'ty in odd-numbered years, for VP & Treas. in even-numbered years); new officers assume their elected office in January.
  - b) Results & congratulations to:
    - i) President: Scott Lipscomb re-elected

- ii) Secretary: Sara Hagen
  - c) Next year's elections: Vice President & Treasurer
    - i) Request for nominations will be made via email & ATMI listserv
  - d) Pres. Lipscomb thanked Judith Bowman for time of service as Secretary, presented a gift.
  
- 9) Online election for ATMI Offices
  - a) Debriefing/explanation: Pres. Lipscomb ran the election this year – the first time online - to ensure a smooth process; cost of \$95. In the future, this duty returns to the Secretary. Request received for a write-in box.
  - b) Discussion/comments: turnout was just over 50% participation. P. Webster observed this was better than in previous years.
  
- 10) CMS initiatives for ATMI composers
  - a) Pres. Lipscomb reviewed two new initiatives
    - i) Formation of the CMS Players ("A roster of CMS/ATMI Performer members...who agree to perform works by CMS composers at the national conference within a given 4-year period.")
    - ii) Introduction of the web-based "My Idiom" composer's registry (Web-based 200-word guides to the essentials of each composer's style...information also on genres and scopes of the catalogue, with links to other sites containing sound samples and score excerpts...Searchable.)
  
- 11) Discussion of ATMI Plenary Speaker for next year (Judith Bowman)
  - a) Request for nominees for 2004 Plenary speaker. Other nominees from last year included: Nicholas Negroponte (suggested by R. Reuter again this year), Laurie Spiegel, Robert Moog, Ray Kurzweil
    - i) San Francisco group - David Zicarelli, CCRMA: John Chowning, David Wessel, David Cope, Doug Wyatt (D.B.Williams); Steve Wozniak (C. Menoche); John Adams
  
- 12) New Business
  - a) Logo competition
    - i) Pres. Lipscomb announced 2 logos were received, demonstrated both. Announced extension of competition to Dec. 31, 2003. [Note: due to low response rate, the WRTF will determine both design *and* content issues.]
  
  - b) Outreach
    - i) Goal: to establish ongoing dialogue, seek joint benefits
    - ii) Currently this includes TI:ME, serving a different group, but with some overlap.
  
  - c) Advisory Board
    - i) Could include the last 2 or 3 keynote speakers, Pres. Lipscomb suggested a balance of about 8 academic members & 2 industry reps. Goal is increased

industry support; for lack of lab equipment, 5 hands-on lab sessions could not be scheduled, & connections might help this (M. Lochstampfor).

- ii) Suggestions:
  - (1) Korg - Lee Whitmore – for keyboards & interfaces; Finale; Emagic.
  - (2) Decide if we want hands-on labs – time & labor-intensive; software developers more cooperative in providing machines. If reps running this, promote through CMS, ATMI (F. Clark)
  
- d) For Program Chair 2004
  - i) Technology sessions appeared on CMS side; Pres. Lipscomb noted technology sessions should be kept in-house
  - ii) Program book: combine CMS & ATMI sessions in one section; sessions flow chart difficult to read
  - iii) Need proposals for short how-to sessions – organize or invite short workshops, free demos (Pres. Lipscomb). Bring your "problem child" (e.g., hardware, software problem) solve it, get it working (F.Clark)
  
- e) Support Music.com
  - i) Pres. Lipscomb briefly showed Support Music.com website (Education Coalition), noted high number of site hits & evidence of significant time spent on individual pages. Valuable resources, especially "Build Your Case" feature. We are an affiliate & the only higher education organization in that group.
  
- f) SIGS
  - i) Pres. Lipscomb introduced idea of SIGS as a means of enabling ATMI to grow to what it should be, encouraged members to suggest some of these. Current suggested SIGS include Lab Managers, Videoconferencing, MIDI Performance, Research and Composers/Performers.

Meeting adjourned at 6:15 PM

Judith Bowman, Secretary