

**ATMI Minutes**  
**Saturday, September 28, 2002**  
**Kansas City, Missouri**  
**5:00 PM**

- 1) Minutes from Santa Fe approved as published
- 2) Thanks to Sara Hagen for work as Program Chair and to Bob Adams for coordinating activities.
- 3) Program report (Sara Hagen)
  - a) Thanks to Bob Adams (ATMI At A Glance); Program Committee: Tom Hughes, Tim Koozin, Kim Walls; Kip Haheim (KU, sound); Rocky Reuter, MIDI equipment
  - b) Action based on last year's recommendations included the Round Table scheduled for Sunday, use of wireless mics, peer review process for presentation selection; there was no room in the hotel for industry displays; recommended clarifying level (novice, intermediate, etc.) in the Call for Papers; 5-minute break between papers was not done.
  - c) Suggestions for next time included: daily tech sessions for help with setup; industry showcase time; training sessions (like Quicktime); proportion the time among proposals, showcases, training.
  - d) Sara will email requests for submissions of this year's presentations for the journal, and will send letters to presenters for their dossiers.
- 4) Online membership procedure (Robby Gunstream)
  - a) Distributed a handout: "ATMI Administrative Services Hosted by CMS."
  - b) "The College Music Society now provides administrative services for the Association for Technology in Music Instruction. Under the direction of the ATMI officers and Board of Directors, the CMS Executive Office now provides services related to dues collection, maintenance of membership records, and inquiry response."
  - c) R. Gunstream provided the following responses to questions raised:
    - i) Members will be able to update their own information, and search for others (S. Reese)
    - ii) Password protection will be available immediately (M. Lochstampfor)
- 5) Suggestions for next meeting
  - a) Pres. Lipscomb opened the floor for comments, suggestions for next year; the following were offered:
    - i) Question period immediately following presentations (SMT features 30-min. presentations followed by 15-min. question period)
    - ii) "Birds of a feather" sessions (R. Riley) for tech people, Blackboard, informal evening meetings
    - iii) No simultaneous sessions
    - iv) Lunch, breakfast meetings on Director, etc. (DB Williams)

- b) Next year: October 2-5, Miami, Intercontinental Hotel; CMS, Society for Ethnomusicology, ATMI
  - c) To be named by Dec. 31, 2002
  - d) Proposals to be due Mar. 31, 2003
- 6) Program Chair 2003
- a) Nominations:
    - i) Mark Lochstampfor (F. Richmond); accepted for 2003
    - ii) Floyd Richmond (R. Adams); accepted for 2004, San Francisco
  - b) Proposals due March 31, 2003
- 7) Treasurer's Report (Sam Reese)
- a) Treas. Reese reported that the organization is in good financial shape
  - b) \$18,050.14 is the current balance as of August 30, 2002
  - c) There has been a good increase in membership. Previously, membership reminders had not been sent out and 30-40 members slipped; this will be remedied with the CMS membership arrangement.
  - d) The conference is the major expense for the organization; this will be paid in the next month or two.
  - e) ATMI is again offering a membership "Conference Special," where one renews or joins now, and the membership extends through 2003.
- 8) Directory Report (Mark Lochstampfor for Barbara Murphy)
- a) The Directory is the only item members receive
  - b) ATMI funds have been authorized for a student assistant to help with HTML; it should be available in November (Pres. Lipscomb). Mark is also helping.
  - c) Suggestion for other options in the members-only password area included abstracts & complete papers, as a library resource (P. Webster)
    - i) Copyrighted items will be in password-protected area (R. Riley)
- 9) Elections: Vice President & Treasurer (nominations)
- a) Need to get on schedule according to the Bylaws changes of 2002
    - i) New officers take office in January
    - ii) Next year's elections: President & Secretary
  - b) Request for nominations for Vice President
    - i) R. Adams to continue (M. Lochstampfor)
    - ii) Treasurer
    - iii) Please send nominations to Scott Lipscomb (by 10/15/02), he will send biographies (by 11/1/02); election will take place Nov. 15-30, 2002.
- 10) ATMI Plenary Speaker
- a) Request for suggestions:
    - i) Laurie Spiegel (C. Menoche)
    - ii) Bob Moog, Ray Kurzweil (DB Williams)
    - iii) Robert Winter (R. Riley)
    - iv) Nicholas Negroponte (R. Reuter)

- b) Email Scott or other officers with other suggestions

#### 11) New Business

- a) Ensure some vendor possibilities, have space available. MakeMusic and MacGamut are regulars (DB Williams). Some concern expressed that at the last conference some presentations were more commercial than scholarly (S. Lipscomb). ATMI has not favored commercial presentations, these should be handled in a booth; this year there was no space (DB Williams).
- b) Suggestion not to sell the membership contact information (S. Lipscomb).
- c) Conference fees
  - i) Pres. Lipscomb inquired about higher conference fees; Tod Trimble sent a reply outlining costs. ATMI has less control over this due to the link with CMS. Costs are comparable to other similar conferences (S. Reese).
- d) Call for Scores
  - i) Would composers here be interested in participating in the call for scores: positive response. CMS has difficulty finding performing ensembles, therefore ATMI may be desirable partner as source of compositions & technology resources.
  - ii) Other suggestions included a primer with concert (S. Hagen); consider different times, e.g., end of day, before supper, small reception (R. Reuter). Rocky Reuter issued a call for works for his ensemble, which performed this year.
- e) Surplus of funds
  - i) Organization of a committee to select papers for an award or honorarium was approved last year. Pres. Lipscomb requested that the new Program committee take that on.
  - ii) We could also purchase our own server to keep at CMS (@ \$2000 or more); would give ATMI more control over space, accommodate streaming, papers with multimedia, etc.
  - iii) Suggestion to purchase sound equipment (P. Webster) but cost of transportation would override savings (S. Lipscomb)
- f) Suggestion to have a named plenary address (C. Menoche); reiterated that the organization is a little young for this, but Pres. Lipscomb will continue to pursue the issue.

Meeting adjourned at 6:05 PM

Judith Bowman, Secretary