

ATMI Minutes  
Saturday, October 16, 1999  
Denver  
5:45 PM

1. Minutes from Puerto Rico approved as published
2. Thanks to Robert Adams for work as Program Chair & to others for making the Denver program a success; Mark Lochstampfor & Rocky Reuter, program committee; Larry Wooster for internet service & equipment; Tom Hughes for equipment; CMS (Todd) for cooperation & sharing of costs
3. Program report by Robert Adams: pleased with variety & quality; suggested emphasizing poster sessions, to continue & expand; attendance good @ 70-80 per session, 30 minimum; most submissions electronic; suggested getting call out earlier.

Suggestions from members:

- live performances
- lunch break between sessions
- Thurs. - Sun. span for presentations
- for 2001 Sun. AM exit
- rotate topics on Sun. AM (distance learning last for last 3 meetings)
- better communication with CMS for crosschecking times (Mark Lochstampfor)
- use "chairs of sessions" as way to secure attendance of people not presenting (Chuck Boody)
- ask for suggestions through listserv (P. Webster)

4. Announcement of Program Chair for Toronto 2000: Rocky Reuter, Program Chair; will need assistance; meeting Nov. 1 & more information available by Christmas. R. Reuter suggested having 1 person in charge of equipment. Ideas included a presentation area & a lab.

5. Treasurer's report (Pres. Webster for Tim Kloth):
  - \$5680 checking balance + \$4279 in CD = @ #10,000 before payment for equipment & directory
  - \$6000 in enrollments last year
  - P. Webster observed that the membership table at 99 meeting worked well, should continue this
  - Spent \$4000 in 1998 on equipment & directory

- PW inquired re: value of phone/internet @\$75/day; consensus was that it should be a good connection or not used at all (T. Koozin, R. Reuter), and that the delay detracts from the presentation (D. Williams)

6. Directory Editor's report, including a plan for producing a CD to accompany the new membership drive in January 2000.

Pres. Webster proposed the following in order to give new members a directory in the calendar year in which they join ATMI:

- A 1999/2000 CD at the beginning of 2000 containing basic content from 1998 with some changes
- A 2001 CD/Book at the beginning of 2001 to get back on track, with the product to be given to people in the calendar year in which they join
- Internet access from ATMI page under password protection in late 2000

Discussion & questions followed: A suggestion to locate the directory at another site till CMS is ready (L. Peterson) with a question re: the message such a move sends (D. Williams); to make the directory queriable; create a CD with Filemaker Pro (C. Boody); put an edition number instead of a date on the directory (D. Williams); call 1999/2000 edition "CD Edition," call next one "Internet Edition"; title the directory like phone books, i.e., "1999/2000" (F. Rees); a CD with what people are doing; financial considerations of packaging & mailing.

Action: PW will continue to talk with the Executive Board about this; requested input; goal is to solve the problem of new members having to wait till October to get a Directory.

7. Elections: Announcement for candidates for offices of Vice President, Secretary, & Treasurer 200-2002. A postcard ballot with web support was discussed. The following were nominated:

- Treasurer: Sam Reese, Mark Lochstampfor
- Secretary: Judith Bowman, J. Kent Williams
- Vice President: Robert Adams, Maud Hickey

8. Update on the merger with CMS for dues collection & public relations support: This is a partnership for administration.

- CMS would establish ATMI membership records @ \$300 for a one-time cost
- Cost per member for dues collection: \$4 per person, with options for credit cards and a reminder system; money would be transferred to the ATMI bank
- Telephone number & phone support: \$1200 per year proposed, but a trial period is suggested to determine the load on CMS

9. New Business

a. Electronic resource to replace the Newsletter:

Proposed by Mark Lochstampfor: with the relationship with CMS & ability to use their server. Proposed open to the public (like SMT); abstracts public, full papers by password. Suggested publishing this year's papers on the web. Mark pointed out that a juried online journal increases its importance & might increase participation.

Pres. Webster suggested a periodical electronic resource more focused & related to what ATMI does. He requested a small committee of volunteers to work with Mark & noted the need to change the Bylaws to reflect this change in the Newsletter.

b. Promotion for student membership:

- Pres. Webster requested volunteers to spearhead this effort & work with Carolyn Fulton on the CMS side (Carolyn Fulton, fulton\_c@otto.cmr.fsu.edu); we would partner this on the ATMI side.
- Discussion & suggestions included the possibility of a student award, poster session for students, pairing up with local schools for student housing during the conference; outreach to high schools & working through MENC (R. Reuter), promoting ATMI through courses (F. Rees), making ATMI presence felt at the MENC Division meeting;

c. New ideas for the Toronto meeting: performances? vendor showcases? Other

- A suggestion was made to identify people to contact Canadian members to encourage them to attend the Toronto meeting.
- Larry Peterson has volunteered to head the "Table Committee" for Toronto (he will organize the ATMI table at the meeting)

d. Other agenda items from the floor

R. Reuter suggested a follow-up to the tutorial sessions presented this year, to block out a period of time & run the session twice; L. Peterson & M. Harbold recalled the Duluth pre-conference activities as a model.

R. Reuter requested suggestions about this be sent to him.

Meeting adjourned at 7 P.M.

Judith Bowman, Secretary