

The Association for Technology in Music Instruction

Business Meeting

Saturday, November 15, 1997

Cleveland, OH

Minutes

1. Approval of the Minutes
 - a) Minutes approved as published

2. Treasurer's Report (Kloth)
 - a) Membership
 - i) 215 members (down by 19); 29 used web application form
 - ii) Organization is solvent: "break-even" status
 - a) Balance of \$14, 112.93
 - b) \$9,800 in checking & CD
 - iii) Directory: publication & marketing expenses growing
 - iv) Conference expenses growing
 - v) 1998 deficit due to publication of 2 directories + \$1,000 to the CD
 - b) Addendum (Webster)
 - i) Conference expenses include projector (\$500/day), computer, AT&T
 - ii) Membership goal of 300
 - iii) Introduced idea of dues increase
 - iv) Directory as CD-ROM
 - a) Online - secure location
 - b) Other: library sales of Directory
 - c) Subcommittee to consider this & work with CMS on searchable version: Paul Dworak, Scott Libscomb
 - v) Motion on dues (Williams, Rees; passed)
 - a) \$40 member including international
 - b) \$25 student
 - c) \$60 library

3. Credit Card Account (Kloth; Webster)
 - a) VISA/MC; can go through CMS
 - b) Dues & tracking could go through the CMS system (secure website). In return, CMS gains access to vendor list; ATMI mentorship assistance to CMS regional meetings was discussed. Can enhance partnership with CMS.
 - c) Motion (Williams; passed)
 - i) Pres. Webster & Treas. Kloth meet with Robby Gunstream re: credit card for access to vendors, mentoring regional meetings

4. Reports on Newsletter & Directory (Webster, Lochstampfor)

- a) 1997 directory in mail; 1998 in process for midsummer distribution; congratulations to Barbara Murphy
 - b) Directory as CD-ROM was proposed (Item 2)
 - c) No Newsletter this year, few submissions
 - i) Suggested archiving discussions on the web, a searchable database of articles, FAQ derived from electronic discussions, articles juried and posted electronically.
 - ii) Mark will work with VP Williams on FAQ in lieu of the Newsletter on a 1-year trial basis
5. Program Chair's Report (Koozin)
- a) (Congratulations to Tim Koozin)
 - b) Record number of submissions
 - c) Poster presentations less well attended due to concurrent scheduling with papers; TK suggests expanding & allotting time to posters, and links online to projects
 - d) International presenter: Lisa Whistlecroft
 - i) Invited members planning to visit UK institutions of higher education; a day can be arranged
6. Meeting in Puerto Rico
- a) More expensive, Latin American content a nice idea
 - b) Poster session successful; isolation a problem
 - c) Encourage submissions for high quality conference - panel, teaching demonstration, paper
 - d) Vendors showcase:
 - i) Half-hour showcase separate from paper sessions
 - ii) (Peterson) Evening instead of concert
 - iii) Keep vendors aware of our needs
 - iv) Encourage vendors to use conference for information on developments in progress: "developers panel"
 - v) Pres. Webster & Program Chair will work on this
 - e) Program Committee: cochairs
 - i) Frank Clark (equipment) & Mark Lochstampfor (papers, call)
 - ii) Bob Adams: program chair, Denver 1999
7. Election Results (1/1/98)
- a) VP: David Williams; Treasurer: Tim Kloth; Secretary: Judith Bowman
 - b) Nominations: Pres. Peter Webster (Kloth); Net Forum: Mark Lochstampfor (Adams) - "Electronic Newsletter Editor" next year for the bylaws; Technology Directory: Barbara Murphy (Kloth)
 - c) Open nominations for two-year cycle
8. MENC/ATMI Connection (Jack Taylor)
- a) Collected 24 names to be consultants; sent to MENC board for approval

- i) Possibilities: present a session, requests for help, help with technology within MENC
 - b) Invited additional participants & comments
 - c) Jack will request a complimentary membership or to present without a membership

- 9. Information Brochure (Peter Webster)
 - a) Positive reaction from CMS; an insert to CMS packets; will provide additional exposure

- 10. ATMI Internet presence (David Williams)
 - a) Online form for Directory contributions; membership form; invited projects to enhance the page
 - b) (Webster) Place abstracts on the site, linked to conferences
 - c) T. Koozin will contact members for URLs
 - d) New directory will have web pages & email addresses

- 11. Old Business
 - a) Videotape sessions (Reuter) to be converted for future reference; good quality video & audio. Has knowledgeable staff; postproduction needed
 - b) For a year from now, not Puerto Rico
 - c) Submit proposal for digital arts performance; collaborate with CMS performances & composition presentations

- 12. New Business
 - a) Lifetime membership: \$800 or \$200 for 5 years
 - b) Modest interest, cost a little high

Adjourned 7:00 PM

Judith Bowman, Secretary