

The Association for Technology in Music Instruction
Business Meeting
Saturday, October 26, 1996
Atlanta, GA
Minutes

1. Approval of the Minutes
 - a) Minutes approved as published
2. Secretary's Report (Bowman)
3. Review of Efforts to Publish our Proceedings on the Web (Bowman/Webster)
 - a) Update on print proceedings; options for electronic publication:
 - i) Text at ATMI Website
 - ii) Link to author's site
 - iii) Letter to 95 & 96 presenters re: if they want electronic publication
 - iv) Next call for papers should include information & wishes re: electronic publication
 - b) Discussion of other options & issues:
 - i) Abstracts only (Sebald)
 - ii) Conference page with abstracts as printed in program could be placed on Web & linked to site with graphics. ATMI would archive abstracts, presenter would be responsible for maintaining. Question of storage space.
 - iii) Add hard drive to server; CD juke-box arrangement (K. Walls)
 - iv) Promotion & Tenure consideration; archive like Theory Journal; refereed process a strong aspect (Karpinski)
 - v) As technology organization we should do this "electronic dissemination" (T. Smith)
 - vi) Suggest downloadable repository of programs (FTP site). Discussion of format. Put in the Call for Papers.
 - vii) Publish abstracts; each presenter decide re: link to downloadable materials. ATMI should not add storage; links might be to outdated applications (D. Williams)
 - viii) Summary (Webster):
 - a) Announce in 1997 Call
 - b) Contact 1995 & 1996 presenters
 - c) Open for discussion next meeting
4. Treasurer's Report (Webster for Tim Kloth)
 - a) Need to investigate bank card situation for electronic membership; P. Webster will discuss with Tim Kloth
 - b) Detailed report submitted by T. Kloth:
 - i) 234 members as of Oct. 22, 1996
 - ii) Cost of equipment rental is a growing expense
 - iii) Attach copy of Treas. Report
5. Newsletter Editor's Report (Lochstampfor)
 - a) Request for volunteers to do software reviews (Bill Bauer has completed one)
 - i) Solicit free copies of software & review

- b) Electronic publication will affect the status of the present newsletter
 - c) Discussion:
 - i) If on the Web, Newsletter is open to all; perhaps make only back issues available; require password for access to current issue. Model is Chronicle of Higher Education. CMS Newsletter is done this way.
 - ii) Abstracts of Newsletter articles could be made available
 - iii) Option: adopt electronic form; archive yearly, open to the public, like CMS Vacancy List (D. Williams)
 - iv) Journal of Music Theory putting out reviews of software; multiple points of view on software all right (Karpinski)
 - v) Content ideas
 - d) Conclusion (Webster):
 - i) Leave Newsletter as is for now; see what CMS does with theirs
 - ii) Request for volunteers to help with software review; David Feurzig volunteered
 - iii) Next issue: email to members only (who have email access), print to others. Remember renewal form includes email address
 - iv) B. Murphy will send request for Directory
6. Directory Editor's Report (Murphy)
- a) To be sent to printer by Thanksgiving. 1088 records, one third were updated this year.
 - b) Mail service & printer costs down
 - c) Request for information; will put form & request on the Web
 - d) Pres. Webster thanked B. Murphy & M. Lochstampfor for their work on the Newsletter & the Directory
7. Elections (take office January 1997)
- a) President: Peter Webster
 - b) Directory Editor: Barbara Murphy
 - c) Newsletter Editor: Mark Lochstampfor
8. Nominations
- a) Vice President: Dave Williams (B. Adams); R.T. Adams (Reuter)
 - b) Treasurer: Tim Kolosick (D. Williams); Tim Kloth (M. Lochstampfor)
 - c) Secretary: Judith Bowman (Karpinski)
 - d) Procedures reminder
 - i) Elections are held in early Fall, results announced at the annual conference. Newly elected officers take office the following January 1. (Sequence of events: Call for Nominations in May Newsletter; nominations remain open til July 31; ballots sent out with August Newsletter, to be returned by September 30. Procedure for handling secret ballots by mail: statement at bottom of printed ballot "After voting, please fold the ballot, place it in the plain envelope, and seal. Place the plain envelope inside the addressed envelope and mail to: [name of person receiving ballots.].")
9. Program Chair's Report (Taylor)
- a) Jack Taylor thanked the Program Committee & staff.
 - b) Rental \$3,600; CMS will pay \$1,000

- c) Many sessions, spilled over to Sunday
 - d) Pres. Webster invited discussion of changes to scheduling; will talk to Todd re: scheduling Thursday evening; members not in favor of simultaneous sessions; discussion of CMS technology sessions & schedule
 - e) Discussion of continuing lab; options include two co-chairs, one to outfit the lab; presentations held in the lab – pros & cons were pointed out; number of machines discussed – possibly 2; Web sites are another way to share – perhaps lab is becoming problematic
 - f) Pres. Webster thanked the presenters, felt this conference the best yet in terms of content
 - i) Theme for 1997 to be left to Program Committee
 - ii) Possibility of videotaping all sessions; other faculty need to see this
 - iii) Live broadcast over internet, archived (D. Williams); possibly problematic for non-tech colleagues (R. Reuter)
 - iv) Program Committee will work on all these issues
10. Internet Presence (Dave Williams)
- a) D. Williams described Web site, requested input & volunteers for content
 - b) Credit card idea critical
 - c) Link related pages, software archive, editorials
 - d) Requested suggestions
11. Technology Certification for Teachers: theTI:ME Initiative (Dave Williams)
- a) NAMM grant for developing technology standards for music education & for training sales people received by Villanova, Tom Rudolph
 - b) Developing goals & standards with suggestions re: technology to support these
 - c) Want to propose levels of certification
 - d) Will meet with MENC in Phoenix 1998
 - e) How would ATMI work with them; will need to align with MENC & ATMI
 - f) J. Taylor recommended cooperation with caution; he will be MERC Chair of MENC & feels this may be an opportunity for interaction
 - g) Pres. Webster will appoint an outreach arm; Newsletter report
12. Update on the brochure for ATMI (Webster)
- a) Sample of the brochure on the Web
 - b) Increase efforts at membership
 - c) Request a “membership office”; create brochure, represent at meeting, organize
 - d) Marian Dura volunteered
13. Old Business
- a) None
14. New Business
- a) Program Chair: 1997 Cleveland
 - i) Involve students in conference (R. Reuter); Pres. Webster suggested a student membership fee; will consult Executive Committee
 - b) International membership: fee for license to copy materials for international members – “ATMI Franchise (F. Rees); include Lancaster CTI work (L. Peterson)
15. Meeting adjourned at 6:50 P.M.